



South Carolina Association of Educational Office Professionals (SCAEOP)

TO: SCAEOP Annual Conference Sponsors

FROM: Georgette Council, CEOE, 2019 Conference Sponsor Committee Chair

DATE: January 16, 2019

The South Carolina Association of Educational Office Professionals (SCAEOP) will hold their 37th Annual Conference February 28th through March 3rd 2019 in Myrtle Beach, South Carolina. The purpose of this event is to provide meaningful personal and professional development as well as recognition, awards, and scholarships to its members. Student scholarship winners are also recognized at this event.

Building on the success of our previous conferences, we anticipate participation of hundreds of educational office professionals from across the state. This year, the association is proud to offer sponsor levels that present an opportunity for your business to be a visible partner in this event.

The SCAEOP Board has approved the following sponsorship levels:

Corporate Sponsor: \$1,000 *(Includes prominent advertising in all printed and online conference materials, information distributed in conference bags, promotion at all seated group events, promotion on Social Media platforms, as well as a full-page advertisement in conference souvenir booklet)*

Gold Level Sponsor: \$500 *(Includes advertising in printed and online conference materials and a 1/2-page advertisement in conference souvenir booklet)*

Silver Level Sponsor: \$250 *(Includes recognition at group events, and a 1/4-page advertisement in the conference souvenir booklet)*

Bronze Level Sponsor: \$125 *(Includes a business card advertisement in the conference souvenir booklet)*

SCAEOP members provide support to hundreds of thousands of students and staff throughout the school year. This conference provides an opportunity for these individuals to gain the important professional development that will allow them to continue to provide excellent support. It also provides an opportunity for the best office professionals and administrators to be recognized and applauded for their hard work and devotion to the profession. Lastly, we recognize those who achieve national certification through the Professional Standards Program (PSP) by the National Association of Educational Office Professionals, the only association to provide national certification specifically for educational office professionals. Nearly everything we raise through our fundraising efforts goes directly to benefit staff and students across the state by way of scholarships and community service.

Please join us this year as a sponsor for SCAEOP's Annual Conference and help enhance the educational opportunities for office professionals across the state! Thank you for your consideration!

Sincerely,

Georgette Council, CEOE

2019 Conference Sponsor Committee Chair



Georgette Council, CEOE -2019 Conference Sponsor Committee Chair
 763 Fashion Drive
 Columbia, South Carolina 29229
Charitable Organization 501(c) 3

SCAEOP Annual Conference Sponsor Donation Sheet

Company Name: _____

Company Address: _____

Point of Contact: _____ Phone: _____

Email Address: _____

Yes, I am excited to be able to be a sponsor for the 2019 SCAEOP Annual Conference, February 28th through March 3rd 2019 and would like to participate at the following level: (Please Check One)

_____ **Corporate Sponsor: \$1,000** (*Includes prominent advertising in all printed and online conference materials, information distributed in conference bags, promotion at all seated group events, promotion on Social Media platforms, as well as a full-page advertisement in conference souvenir booklet*)

_____ **Gold Level Sponsor: \$500** (*Includes advertising in printed and online conference materials and a 1/2page advertisement in conference souvenir booklet*)

_____ **Silver Level Sponsor: \$250** (*Includes recognition at group events, and a 1/4-page advertisement in the conference souvenir booklet*)

_____ **Bronze Level Sponsor: \$125** (*Includes a business card advertisement in the conference souvenir booklet*)

_____ Unfortunately, I am unable to be a sponsor for this year's event, but I would like to make a donation to the Association in the amount of \$_____ to be used towards student/member scholarships and community service. Please find my check enclosed.

Please return this page to the Association Member that contacted you or mail to the address at the top of this page. If you are a Corporate, Gold, Silver, or Bronze level sponsor, please email your logo and ad copy to gcouncil@richland2.org for inclusion in the conference souvenir booklet.

Please make all checks payable to SCAEOP, INC

For Office Use Only

Check No. _____ Ad Copy Received: _____ Donation Receipt Mailed: _____