



**Vendor Registration Form**  
2022 SCAEOP Conference  
February 3 – 6, 2022  
Myrtle Beach, South Carolina

Please complete **all** information below and return the form by January 5, 2022 to Jennifer Dyarmett at 2087 Lake Carolina Drive, Columbia, South Carolina 29229 or email completed form to [jdymett@richland2.org](mailto:jdymett@richland2.org). Payment may be made either online at <https://www.scaeop.org/become-a-vendor.html> or enclose a check with your form made payment to SCAEOP.

Yes, I would like to be a vendor at the 2022 SCAEOP Conference at the Embassy Suites Myrtle Beach Oceanfront Resort, Myrtle Beach, South Carolina on Friday and Saturday, February 4 – 5, 2022. Setup will be Thursday, February 3<sup>rd</sup> beginning at 4:30 p.m. The vendor showcase will take place from 7:30 a.m. – 5:00 p.m. on Friday and from 7:30 a.m. – 4:00 p.m. on Saturday. A schedule of events will be given to you upon your arrival on Friday.

Company/Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Fees:**

One Table for Two Days \$ 125.00

Additional Tables at \$75 / Table per Day

\_\_\_\_\_ # of Additional Tables for Friday \$ \_\_\_\_\_

\_\_\_\_\_ # of Additional Tables for Saturday \$ \_\_\_\_\_

**Total Enclosed:** \$ \_\_\_\_\_

***Please note that SCAEOP does not limit vendors by category so multiple vendors offering the same or similar products or services may be present.***

**For Office Use Only:**

Vendor Information Recorded: \_\_\_\_\_ Tables Reserved: \_\_\_\_\_

Check Number: \_\_\_\_\_ Date Received: \_\_\_\_\_

Confirmation Letter Mailed: \_\_\_\_\_