



**Vendor Registration Form**  
2023 SCAEOP Conference  
February 16-19, 2023  
Greenville, South Carolina

Please complete **all** information below and return to Melody Wise Butler at SCAEOP, 4611 Hardscrabble Road, Ste. 109 PMB-3, Columbia, South Carolina 29229 by February 1, 2023.

Yes, I would like to be a vendor at the 2023 SCAEOP Conference at the Hyatt Regency, Greenville, South Carolina on Friday and Saturday, February 17-18, 2023. Setup will be Friday, February 17<sup>th</sup> beginning at 7:00 a.m. The vendor showcase will take place from 7:30 a.m. – 5:00 p.m. on Friday and from 7:30 a.m. – 4:00 p.m. on Saturday. A schedule of events will be given to you upon your arrival on Friday.

Company/Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Fees:**

One Table for Two Days \$ 200.00

Additional Tables at \$75/Table per Day

\_\_\_\_\_ # of Additional Tables for Friday \$ \_\_\_\_\_

\_\_\_\_\_ # of Additional Tables for Saturday \$ \_\_\_\_\_

**Total Enclosed:** \$ \_\_\_\_\_

***Please note that SCAEOP does not limit vendors by category so multiple vendors offering the same or similar products or services may be present.***

**For Office Use Only:**

Vendor Information Recorded: \_\_\_\_\_ Tables Reserved: \_\_\_\_\_

Check Number: \_\_\_\_\_ Date Received: \_\_\_\_\_

Confirmation Letter Mailed: \_\_\_\_\_